

# GSLBAA's New Website and Membership Software: Wild Apricot

[www.gslbaa.org](http://www.gslbaa.org)

 [Cart](#)



 [Log in](#)



GREATER ST. LOUIS  
BUSINESS AVIATION  
ASSOCIATION

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*To Foster the Interest of Business Aviation in the Greater St. Louis Area*

## GREATER ST. LOUIS BUSINESS AVIATION ASSOCIATION - GSLBAA

EDUCATION

NO PLANE NO GAIN

The Greater St. Louis Business Aviation Association is intended to have a voice at the local, state, and regional level, allowing the organization to be more proactive, and effective when issues are presented.

A major goal of this organization is to be more in tune to what is going on at the local

When you visit our new website, you will notice there is a Log In link at the top right corner. You can now login to your Member Profile Page!



GREATER ST. LOUIS  
BUSINESS AVIATION  
ASSOCIATION

 [Log In](#)

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Once you are logged in to our website, you will be able to access the Members-Only Content page of the website. This section is only visible to current members of GSLBAA.



[Amy Zambrano](#) [Change password](#) [Log out](#)



[HOME](#) [NEWS](#) [EVENTS](#) [MEMBERSHIPS](#) [SCHOLARSHIPS](#) [CONTACT US](#) [MEMBER DIRECTORY](#) [MEMBERS-ONLY CONTENT](#)

*To Foster the Interest of Business Aviation in the Greater St. Louis Area*

# GREATER ST. LOUIS BUSINESS AVIATION ASSOCIATION - GSI BAA

# In the Members-Only Content Page, you can access the Committee Forums.

The screenshot shows the website interface for the Greater St. Louis Business Aviation Association. At the top, there is a navigation bar with a 'Cart' icon, social media icons for Facebook, Twitter, and LinkedIn, and user options for 'Amy Zambrano', 'Change password', and 'Log out'. Below this is the association's logo and name. A horizontal menu contains links for 'HOME', 'NEWS', 'EVENTS', 'MEMBERSHIPS', 'SCHOLARSHIPS', 'CONTACT US', 'MEMBER DIRECTORY', and 'MEMBERS-ONLY CONTENT', with the last link circled in red. The main content area displays 'MEMBERS-ONLY CONTENT' and a link 'View Committee Forums Here' which is also circled in red. At the bottom, there is a partnership announcement with the National Business Aviation Association (NBAA), a 'MEMBER' badge with an orange icon, and a mobile app promotion for 'Wild Apricot' with 'Download on the App Store' and 'GET IT ON Google Play' buttons.

[Cart](#) [f](#) [t](#) [in](#) [Amy Zambrano](#) [Change password](#) [Log out](#) [Admin view](#) | [Log out](#)


**GREATER ST. LOUIS BUSINESS AVIATION ASSOCIATION**

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[Home](#) » [Members-only content](#)

## MEMBERS-ONLY CONTENT



[View Committee Forums Here](#)

 **NBAA**  
NATIONAL BUSINESS AVIATION ASSOCIATION

The Greater St. Louis Business Aviation Association is excited to announce a partnership with the National Business Association (NBAA)!

 **MEMBER**

**Mobile App:** You can now register for luncheons and events, pay event fees, access your personal profile and view the member directory straight from your phone! Download the free Wild Apricot Mobile App today!

 [Download on the App Store](#)  [GET IT ON Google Play](#)

# You can read posts and comment on the posts in the forums.

Forums include:

ATC Committee

Government Affairs Committee

Student Mentor Committee

Training and Safety Committee

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[Home](#) » [Members-only content](#) » [Committee Forums](#)

## COMMITTEE FORUMS

### How to get notifications when someone posts in a forum:

By clicking the Subscribe link within the specific forum page, you will be able to get email notifications for forum activity so you don't miss a thing! You can manage the frequency of your forum email notifications by going into your Profile Page and clicking on Email Subscriptions. You can choose to be notified either Daily, Weekly, or Immediately of forum activity.

### Committee Forums

Forum	Last message	Topics	Replies
 <a href="#">ATC Committee Forum</a>	(no messages) -	-	-
 <a href="#">Board Member Forum</a>	<a href="#">09 Sep 2019 10:19 AM</a> Pete Purcell (Administrator)	3	2
 <a href="#">Golf Tournament Committee Forum</a>	<a href="#">11 Jun 2019 11:04 AM</a> Beth Henke-Campbell	1	-

# How to get notifications when someone posts in a forum:

Once in the Forum page, click on the forum you would like to get notifications for.

Then click on **Subscribe To Forum**.

Committee Forums			
Forum	Last message	Topics	Replies
<a href="#">ATC Committee Forum</a>	(no messages)	—	—
<a href="#">Board Member Forum</a>	09 Sep 2019 10:19 AM Pete Purcell (Administrator)	3	2
<a href="#">Golf Tournament Committee Forum</a>	11 Jun 2019 11:04 AM Beth Henke-Campbell	1	—
<a href="#">Government Affairs Committee Forum</a>	(no messages)	—	—
<a href="#">Student Mentor Committee Forum</a>	28 Aug 2019 5:31 PM Amy Zambrano (Administrator)	2	—
<a href="#">Training and Safety Committee Forum</a>	(no messages)	—	—

## STUDENT MENTOR COMMITTEE FORUM

**Role of Student Mentor Committee Chairman:**

- Focus on GSLBAA Student Memberships.
- Survey students to determine where they are in their aviation career in order to match them up with a volunteer GSLBAA mentor.
- Assign the students to a GSLBAA mentor.
- Encourage luncheon attendance.
- Quarterly student activity with mentors.
- Job fairs, career days, STEM events.
- Quarterly flight department tour.

All GSLBAA members may read and comment on forum topics.  
Only Student Mentor Committee Members may create new topics.

[Subscribe to forum](#)

Topic	Last message
<a href="#">Student Membership Flyer</a>	28 Aug 2019 5:31 PM Amy Zambrano (Administrator)
<a href="#">New Student Recruitment Tool Highlights Career</a>	22 Aug 2019 12:46 PM

# There is a GSLBAA Member's Directory so you can find your new friend you met at today's luncheon!



HOME NEWS EVENTS MEMBERSHIPS SCHOLARSHIPS CONTACT US **MEMBER DIRECTORY** MEMBERS-ONLY CONTENT

[Home](#) » [Member Directory](#)

## MEMBER DIRECTORY

[Become a Member!](#)

*Individual members may set their privacy settings to make their information accessible to the public, members only, or no one. Therefore, this directory may not be showing a comprehensive list of all GSLBAA members.*

[Advanced search...](#)

Search:  Found: 391

Show: 1-50 ▼

Name

Company

Profile  
Picture



[Abell, Cindy](#)

Bayer Crop Science

[Abrams, Mike](#)

Concorde Battery Corporation

[Absher, Jared](#)

Embraer

[Adams, Frank](#)

Bayer Crop Science

To access your Member Profile Page, click on your name on the top right corner. From here, you will be able to...

 [Cart](#)



[Amy Zambrano](#) [Change password](#) [Log out](#)



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A major goal of this organization is to be more in-tune to what is going on at the local level, and therefore, have the opportunity, and resources to act in a more efficient, and effective manner.



# 1. Edit and update your contact information.

Click on the Edit Profile button

Update your address, phone, email, company, job title, etc.

HOME NEWS EVENTS MEMBERSHIPS SCHOLARSHIPS CONTACT US

Home » My profile


## My profile

**Edit profile** [My directory profile](#)

Profile [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [My eve](#)

### Membership details

Membership card



[Image optimized for smartphones](#)  
[Printable PDF](#)

Membership level: **Professional - \$60.00 (USD)** [Change](#)  
Subscription period: 1 year

## My profile

Save Cancel

Profile [Privacy](#) [Email subscriptions](#) [Donations](#)

---

User ID 50654601 This field is generated automatically and cannot be changed

Email

First name

Last name

Phone

Company

Job Title

Address

2. You can renew your membership and edit your recurring payment for membership renewals. No more trying to remember to renew each year, you can "set it and forget it"!


### My profile

[Edit profile](#) [My directory profile](#)

[Profile](#) [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [My event registrations](#) [Invoices and payme](#)

### Membership details

*Membership card*



[Image optimized for smartphones](#)  
[Printable PDF](#)

<i>Membership level</i>	<b>Professional - \$60.00 (USD)</b> <a href="#">Change</a> Subscription period: 1 year Automatic renewal (recurring payments) Stop recurring payments to change level or renew manually.
<i>Membership status</i>	<b>Active</b>
<i>Member since</i>	01 Mar 2019
<i>Renewal due on</i>	01 Mar 2020

[Renew to 01 Mar 2021](#)

*User ID* 50654601

# 3. Edit your privacy settings for the Member Directory.

Click on Privacy. You can set each field to be displayed to: Anybody, Members or No Access.

HOME NEWS EVENTS MEMBERSHIPS SCHOLARSHIPS CONTACT US MEMBER DIRECTORY MEMBERS-ONLY CONTENT

[Home](#) » [My profile](#) » [Edit](#)

## My profile

[Save](#) [Cancel](#)

[Profile](#) **Privacy** [Email subscriptions](#) [Donations](#)

Show profile to others

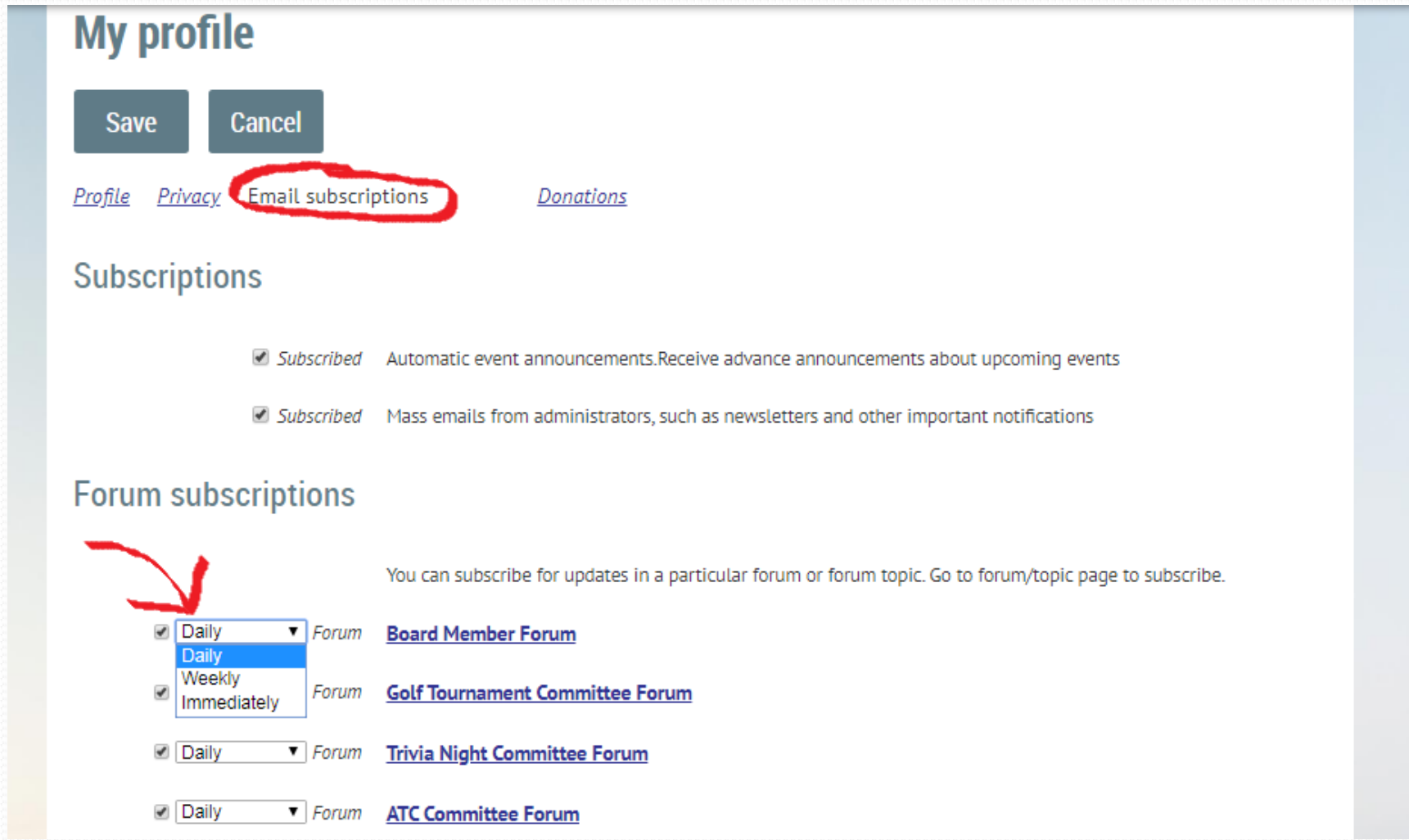
### Details to show

(in member directories, forum and blog posts)

	Anybody	Members	No access
Photo album	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Send message form	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Membership level	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
User ID	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Email	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
First name	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Last name	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

## 4. Edit forum notifications.

Click on Email Subscriptions. Change each forum notification to either: Daily, Weekly or Immediately.



**My profile**

[Save](#) [Cancel](#)




[Profile](#) [Privacy](#) [Email subscriptions](#) [Donations](#)

### Subscriptions

- Subscribed* Automatic event announcements.Receive advance announcements about upcoming events
- Subscribed* Mass emails from administrators, such as newsletters and other important notifications

### Forum subscriptions

You can subscribe for updates in a particular forum or forum topic. Go to forum/topic page to subscribe.

<input checked="" type="checkbox"/> <b>Daily</b> 	Forum	<a href="#">Board Member Forum</a>
<input checked="" type="checkbox"/> <b>Daily</b>	Forum	<a href="#">Golf Tournament Committee Forum</a>
<input checked="" type="checkbox"/> <b>Weekly</b>		
<input checked="" type="checkbox"/> <b>Immediately</b>		
<input checked="" type="checkbox"/> <b>Daily</b> 	Forum	<a href="#">Trivia Night Committee Forum</a>
<input checked="" type="checkbox"/> <b>Daily</b> 	Forum	<a href="#">ATC Committee Forum</a>

## 5. You can cancel your luncheon registration (up until 3 days before the event). Click on My Event Registrations. Click on the Event.

**My profile**

[Edit profile](#) [My directory profile](#)

[Profile](#) [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [My event registrations](#) [Invoices and payments](#) [Donations](#)

Filter by:  Records found: 1

Event	Registration type	Status
<a href="#">September Luncheon - GSLBAA Educational Foundation Update</a> 27 Sep 2019 11:30 AM	Member \$15.00	Confirmed

This will take you to the event registration page.  
Click on Already Registered.

[Back](#) [Add to my calendar](#)

**When** 27 Sep 2019  
11:30 AM - 2:00 PM

**Location** 18250 Edison Ave (2nd floor), Chesterfield, MO 63005




**Registered** [29 registrants](#)

Registration

GSLBAA Student Member

Member - \$15.00

Non-Member - \$20.00


   
   


You will have the choice to either "Pay Online" or "Invoice Me". Choosing the invoice gives you the option to pay online later or at the door.

[Register](#)

[Already registered](#)



## SEPTEMBER LUNCHEON - GSLBAA EDUCATIONAL FOUNDATION UPDATE



# GSLBAA

## Educational Foundation

### Guest Speakers:

 <p><b>Wayne Hundsdorfer</b> President of GSLBAA Educational Foundation</p>	 <p><b>John Bales</b> Secretary of GSLBAA Educational Foundation</p>	 <p><b>Sandy Wirtz</b> Treasurer of GSLBAA Educational Foundation</p>
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# Then click on Cancel Registration.

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[Home](#) » [September Luncheon - GSLBAA Educational Foundation Update](#) » [My profile](#) » [Event registration details](#)

## SEPTEMBER LUNCHEON - GSLBAA EDUCATIONAL FOUNDATION UPDATE

[Add to my calendar](#)



Registration confirmed ([view invoice](#)). To change, contact [administrator](#).

Event	September Luncheon - GSLBAA Educational Foundation Update 27 Sep 2019 11:30 AM - 2:00 PM Location: 18250 Edison Ave (2nd floor), Chesterfield, MO 63005
Registration type	Member - \$15.00
Total amount	<b>\$15.00 (USD)</b>

[Cancel registration](#)

Registration form

Email [amyambrano@yahoo.com](mailto:amyambrano@yahoo.com)

First name Amy

## 6. Pay invoices for luncheons and memberships, and print receipts.

Just click on Invoices and Payments. If you originally registered for a luncheon as paying at the door and wanted to pre-pay online with a credit card, this is where you can do that. You can also print out invoices and receipts for your records.

**My profile**

[Edit profile](#) [My directory profile](#) Balance: \$0.00

[Profile](#) [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [My event registrations](#) **[Invoices and payments](#)** [Donations](#)

Search  Records found: 2

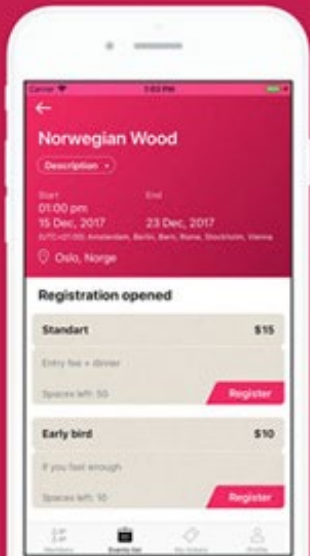
Date	Transaction	Balance due
19 Sep 2019	<a href="#">Payment</a> Wild Apricot Payment	\$15.00 Settled <a href="#">Invoice #00049</a>
19 Sep 2019	<a href="#">Invoice #00049</a> Event registration September Luncheon - GSLBAA Educational Foundation Update	\$15.00 Settled <a href="#">Paid: 19 Sep 2019</a>

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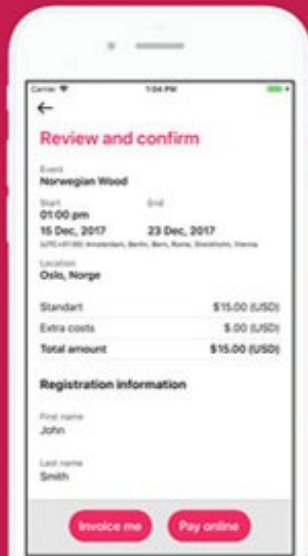


The Wild Apricot for Members app is an app where you can register for your events and pay event fees straight from your phone. The app also provides access to your personal profile and the member directory. You can download the app from the Members-Only Content page of the website.

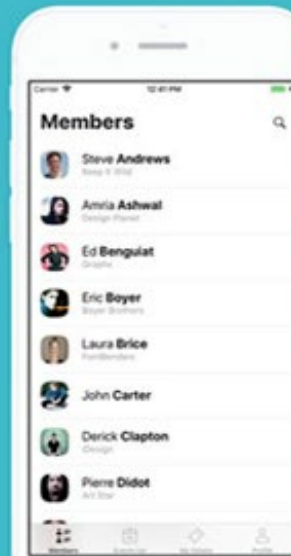
Don't miss upcoming events



Pay for registration online



Find your fellow members



Connect with other members



# What Can You Do With the App?

There are three main features you can access with the app:

## Access Your Member Directory:

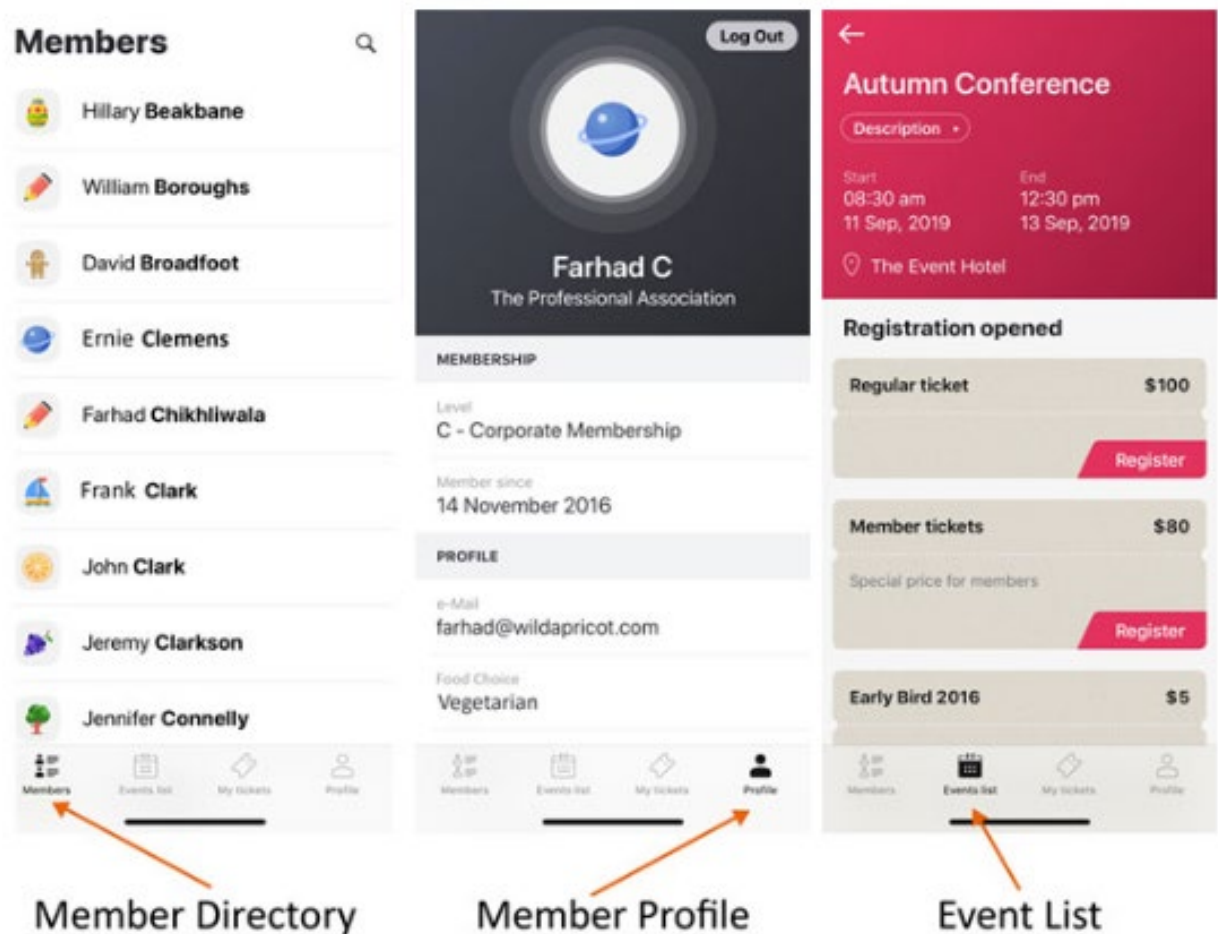
- View your organization's entire member directory
- View member profiles
- Email and call fellow members

## Update Personal Profiles:

- Members can view their personal profile, including their membership renewal date

## Register for Events:

- View an event calendar and event details
- Register for an event through the app
- View existing event registrations
- Pay an outstanding event registration fee



## Corporate Bundle Administrators:

The bundle administrator is the person from your company who manages your GSLBAA corporate account.

The bundle administrator is responsible for:

1. Adding new members to your bundle
2. Deleting members from your bundle
3. Editing contact information for your bundle members
4. Editing privacy settings for your bundle
5. Renewing your corporate membership

Bundle Administrators can easily manage their Corporate Memberships by logging into their Member Profile Page.

If you are not sure who your Bundle Administrator is for your company, contact Amy Zambrano.

# New Corporate Membership Levels:

We listened to your feedback and made some changes to our Membership Levels. We now offer more Corporate Membership Levels with more options for quantity of members and pricing.

During this conversion, we had to reassign your membership level. You can always change your membership level each year upon renewal. Your Bundle Administrator will receive an email when your membership is up for renewal.

## **Old Corporate Membership Levels**

Level 1 (Limited to 7 members) \$400/yr

Level 2 (Unlimited members) \$1000/yr.



## **New Corporate Membership Levels**

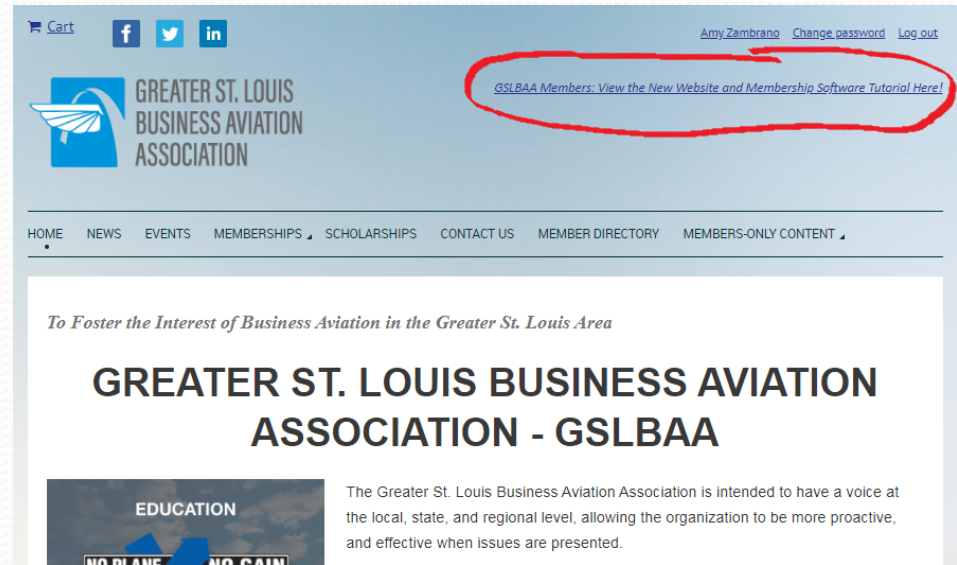
Bronze Level (Limited to 3 members) \$180/yr.

Silver Level (Limited to 8 members) \$450/yr.

Gold Level (Limited to 12 members) \$600/yr.

Platinum Level (Unlimited members) \$900/yr.

If you would like to watch this tutorial again, it will be on the home page of our website, [www.gslbaa.org](http://www.gslbaa.org)



Links to some useful help pages to aid you in navigating our new website:

### Member Guide Help Page:

<https://gethelp.wildapricot.com/en/articles/119>

### Bundle Administrator Guide Help Page:

<https://gethelp.wildapricot.com/en/articles/514>